Further to your request for information dated 14/01/15 the information requested is below:

1. We do not have a prescribed time for undertaking retrospective reviews. The CCG is required, under law, to fulfil the process as laid down in the National Framework for NHS Continuing Healthcare and NHS-funded Nursing Care (2012) for all current cases. This requires CCGs to undertake and assessment and make a decision on current referrals within 28 days from the date of referral. The CCG is fully compliant with this requirement. The National Framework is silent with regard to retrospective claims.

2. The CCG does not record the date of referral to decision for retrospective reviews in an electronic format. This information can therefore only be provided following manual examination of the records, for which a cost will need to be applied. The cost would include the following:
   - Identifying patients where a retrospective review was requested
   - Location of the care records
   - As many retrospective patients are deceased records will have been archived therefore:
     o Location and box number will need to be identified
     o Archived records requested from the archive company, which incurs a charge for the time to retrieve the records and transport them to us.
   - Approximately 30 mins to review each set of records to extract information required. Admin costs c £11.50 per hour