Further to your request for information dated 29 September 2015 the information requested is below:

- **Enterprise Content Management**- covers the provision of Enterprise Content Management (ECM) software and associated services including Document and Records Management (EDRM) solutions e.g. document scanning, image processing, web content and workflow management and systematic control e.g. document life cycle solutions.

NHS Dartford Gravesham and Swanley Clinical Commissioning Group (CCG) use Microsoft Sharepoint for its document management system. This is provided to the CCG by its ICT Service Provider the South East Commissioning Support Unit (SECSU), 4th Floor 81 Station Road Ashford Kent TN23 1PP.

Please see Note 1 for commercial information.

- **Asset Management Software**- is a business practice that involves managing and optimizing the purchase, deployment, maintenance, utilization, and disposal of software applications within an organization.

The CCG computer devices are managed by its ICT Service Provider SECSU under a managed services contract. Software used for asset management is Snow.

Please see Note 1 for commercial information.

- **Data Management and Reporting Systems (DMRS) Software** - covers the provision of Data Management and Reporting Systems (DMRS) software and associated services for the purposes of business intelligence, data and performance management including data warehouse provision, data manipulation, quality and integration tools, data analytics and big data solutions.

Please refer to the attached excel spreadsheet.

- **Mobile Application Solutions**- covers the provision of Mobile Application Solutions for the purposes of delivering mobile application requirements for a variety of mobile devices, platforms and interfaces.

See above

The organisation may have several contracts relating to the contract above but can you please provide me with the primary/secondary contracts. Please concentrate on contracts over £1,000.

Can you please provide me with the following contract information for each of the contract category specified above:
1. **Contract Category:** Please see select from the categories provided; Enterprise Content Management; Asset Management; Data Management and Reporting Systems; Mobile Application Solutions.

See note 1

2. **Existing Supplier Name for each contract**

See note 1

3. **Software Brand:** Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.

See note 1

4. **Contract Description:** Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.

See note 1

5. **Number of Users/Licenses:** What is the total number of user/licenses for this contract

See note 1

6. **Annual Average Spend for each contract**

See note 1

7. **Contract Duration:** What is the duration of the contract please include any available extensions within the contract.

See note 1

8. **Contract Start Date:** What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.

See note 1
9. **Contract Expiry:** What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.

See note 1

10. **Contract Review Date:** What is the review date of this contract? Please include month and year of the contract. If this cannot be provided, please provide estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.

See note 1

11. **Contact Details:** I require the full contact details of the person within the organisation responsible for this particular software contract.

See note 1

12. **Notes:** Please provide me with any further information with regards to this contract. This could include any contract extension available as well as information on renewals or plans for future tenders.

See note 1

**Note 1**

The CCG considers this information exempt under Section 43 (2) (Commercial Interests). This information could be used by competitors to gain a significant unfair advantage when services are put out to re-tender or competing on new bits. Section 43 (2) is a qualified exemption and is subject to the public interest test. This means that not only does the information have to prejudice one of the purposes listed, but before the information can be withheld, the public interest in preventing that prejudice must outweigh the public interest in disclosure. It could also weaken the CCG’s position as potential companies would not have confidence that the CCG would keep sensitive financial data private. This could prejudice the CCG’s ability to obtain best quality of service and value.

**Public Interest Test**

Reasons to disclose the requested information

- The public need to know that officials are spending public money wisely and getting best value, without fear or favour.

- The need for public authorities to be transparent in their dealings.

Reasons to withhold the requested information

- Disclosing this information could give competitors an unfair advantage.
• It could weaken the CCG’s position as potential companies would not have confidence that the CCG would keep sensitive financial data private

• This could prejudice the CCG’s ability to obtain best quality of service and value

**Decision**

The CCG recognise that there is a public interest in the disclosure of information which facilitates the accountability and transparency of public bodies for decision taken by them. However, there is also a public interest in the CCG being able to work within competitive markets where that results in a financial or resource benefit which is put to the wider public interest. Having undertaken the balancing exercise, the CCG have concluded that the public interest maintaining the exemption outweighs the public interest in disclosing the requested information having regard to the effect that the disclosure of the information would not be in the public interest. We consider given that the definition of ‘public interest’ is not necessarily the same as what interests the public, it is considered that to release this sensitive information into the public domain is likely to result in prejudice to the commercial interests of both the CCG and the supplier organisation which is not outweighed by the wider public interest for disclosure.