9 August 2018

Dear

Freedom of Information Request – DGS 079

Thank you for your recent request for information made under the Freedom of Information Act 2000, which was received by NHS Dartford Gravesham and Swanley Clinical Commissioning Group (CCG) on 26 July 2018. The information you have requested is below

1. **Please state the number of CHC nurse assessors (FTE) at the CCG**

   It is not possible to answer this question as the North Kent Specialist Assessment and Placements Team (SAPT) lead manages the delivery of Continuing Healthcare Services for the CCG where the function of SAPT:

   - Covers a range of clinical areas beyond those stated (Specialist Placements including Mental Health, Transforming Care, Children & Young People, Neuro Rehabilitation), Out of Area Mental Health Referrals, Personal Health Budget Support, Leading for Previously Unassessed Period of Care Reviews.

   - Spans x 3 Clinical Commissioning Groups.

   There is not a readily available basis upon which to apportion employed staff in order to answer this question.

2. **Are you using any form of electronic software to support the CHC referral, checklist and assessment process (Yes/No)?**

   Yes.
3. If so, please provide the following information for each solution used:

   a) Name of the software
      
      Broadcare

   b) Name of the company supplying the software
      
      Brayleino

   c) Brief description of services
      
      Tracking and reporting system specially designed for managing all aspects of NHS-funded continuing healthcare.

   d) Does the software integrate with any other CHC systems? If so, please name those systems.
      
      No

   e) What is the annual cost to the CCG for using this software?
      
      Contract £14,682.52 - Excluding VAT

   f) Contract start date
      
      April 2018

   g) Contract end date
      
      March 2021

   h) Name of the person who signed the contract and their job title
      
      Mike Gilbert, Company Secretary & Assistant

   i) Please state the name of the framework used / procurement route
      
      Original local procurement undertaken in accordance with CCG standing financial instructions. New contract agreed (rolled forward) due to potential changes in CCG organisational form. Rolling six month notice period in effect.

4. If the CCG is not using software, please describe how this process is managed and administered at the CCG

   Not applicable.
We hope that this has dealt with your request for information however, should you remain dissatisfied, you have the right to request that we conduct an internal review of your request. If you would like us to conduct such a review please contact us within two months of this letter using the contact details below:

E-mail: swccg.northkent.foi@nhs.net
Post: FOI, NHS Dartford Gravesham and Swanley Clinical Commissioning Group, 2nd Floor, Gravesham Civic Centre, Windmill Street, Gravesend, Kent DA12 1AU.

Your request for an internal review will then be processed in accordance with our Freedom of Information Policy, a copy of which can be found on our website:

www.dartfordgraveshamswanleyccg.nhs.uk

If you are still dissatisfied following the internal review, you have the right under Section 50 of the Freedom of Information Act 2000 to appeal against the decision by contacting the Information Commissioner. The Information Commissioner provides full and detailed guidance on the Freedom of Information Act, and on when and how to complain.

Please find below the link to their website page and their helpline number. https://ico.org.uk/for-the-public/official-information/
Helpline number: 0303 123 1113

In line with the Information Commissioner’s directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log. An anonymised version of our response will therefore be posted on our website.

Please remember to quote the reference number above in any future communications.